<date>

Dear Administrator,

Thank you for all that you do for our school.

I am writing to respectfully inform you that my child, (*name)*, under my guardianship and advice, will be refusing to take the PARCC assessments, and all tests related to the PARCC, this year.

My child will specifically be scored as a “refusal”, not “absent”, and therefore my child will continue to receive a free and appropriate public education in his/her regular school environment during the administration of all regular and makeup test periods as this letter provides written verification of a “refusal” for all tests.

I would ask that the school please provide an alternative activity for my child during administrative sessions of testing (not makeup tests, as my child will be in his/her regular classroom environment during makeup tests. I am happy to work with you and your staff to plan and provide education-related activities for that student during the scheduled testing time.

I am reserving the option of removing my child from school during the test administration session depending on the emotional anxiety state of my child on the day of refusal.

Thank you very much. I look forward to a great end of the school year.

Sincerely,

cc: District superintendent

Encl: New Mexico Statewide Assessment Parent Refusal Form